**AUDITED FINANCIAL STATEMENTS** 

For the years ended May 31, 2020 and 2019

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#### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors
The Credit Union Foundation of Maryland and the District of Columbia, Inc.
Columbia, MD

We have audited the accompanying financial statements of The Credit Union Foundation of Maryland and the District of Columbia, Inc. (a nonprofit organization), which comprise the statements of financial position as of May 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Credit Union Foundation of Maryland and the District of Columbia, Inc. as of May 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Columbia, Maryland July 20, 2020

UHY LLP

STATEMENTS OF FINANCIAL POSITION May 31, 2020 and 2019

		2020		2019
ASSETS				
CURRENT ASSETS				
Cash and cash equivalents	\$	467,390	\$	169,303
Investments, short-term	·	2,267,929		2,105,275
Certificates of deposit, short-term		607,624		600,926
Contribution receivable		-		3,373
Interest receivable		1,600		4,055
Prepaid expenses		500		3,865
Total current assets		3,345,043		2,886,797
Total darront assets		0,040,040		2,000,707
NON-CURRENT ASSETS				
Certificates of deposit, long-term		322,665		642,269
Furniture and office equipment, net		1,287		1,958
Total non-current assets		323,952		644,227
	¢	2 669 005	\$	3,531,024
	\$	3,668,995	Ψ	3,331,024
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable and accrued expenses	\$	3,482	\$	1,734
Accrued vacation		27,054		23,369
Deferred revenue		2,870		10,500
Total current liabilities		33,406		35,603
		<u> </u>		<u> </u>
NET ASSETS				
Without donor restrictions		3,632,108		3,492,240
With donor restrictions		3,481		3,181
Total net assets		3,635,589		3,495,421
. Star Hot doodto		0,000,000		5, 100,721
	\$	3,668,995	\$	3,531,024

STATEMENT OF ACTIVITIES For the year ended May 31, 2020

	Without Donor Restrictions		With Donor Restrictions		Total
Revenue					
Special event	\$	16,741	\$	-	\$ 16,741
Less: direct donor benefit		(8,588)		-	 (8,588)
Special event, net	'	8,153		-	 8,153
Contributions		158,931		300	159,231
Investment income, net of fees of \$224		257,748		-	257,748
Donated office space		12,000		-	 12,000
Total revenue		436,832		300	 437,132
Expenses					
Program		189,296		-	189,296
Management and general		100,878		-	100,878
Fundraising		6,790		<u>-</u>	 6,790
Total expenses		296,964			 296,964
Change in Net Assets		139,868		300	140,168
Net Assets, Beginning		3,492,240		3,181	3,495,421
Net Assets, Ending	\$	3,632,108	\$	3,481	\$ 3,635,589

STATEMENT OF ACTIVITIES For the year ended May 31, 2019

	Without Donor Restrictions		With Donor Restrictions		Total
Revenue					
Special event	\$	30,928	\$	-	\$ 30,928
Less: direct donor benefit		(20,201)			 (20,201)
Special event, net		10,727		-	10,727
Contributions		170,038		1,084	171,122
Investment income, net of fees of \$308		137,981		-	137,981
Donated office space		12,000			 12,000
Total revenue		330,746		1,084	 331,830
Expenses					
Program		198,528		-	198,528
Management and general		77,394		-	77,394
Fundraising		15,367			 15,367
Total expenses		291,289		<u>-</u>	 291,289
Change in Net Assets		39,457		1,084	40,541
Net Assets, Beginning		3,452,783		2,097	 3,454,880
Net Assets, Ending	\$	3,492,240	\$	3,181	\$ 3,495,421

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended May 31, 2020

	Management							
	F	rogram	and	d General	Fundraising			Total
Salary, benefits, and payroll taxes Financial literacy grants	\$	128,136 16,459	\$	81,153 -	\$	4,271 -	\$	213,560 16,459
College scholarship grants		13,718		-		-		13,718
Office space		5,640		4,920		1,440		12,000
Other program expenses		5,734		-		-		5,734
Professional fees		-		8,925		575		9,500
Training grants		9,421		-		-		9,421
Miscellaneous		2,463		1,560		86		4,109
Printing and reproduction		1,324		839		44		2,207
Insurance		918		801		234		1,953
Telephone and telecommunications		893		565		30		1,488
Office expense and supplies		1,712		1,085		57		2,854
Grants to other organizations		1,250		-		-		1,250
Postage and delivery		641		406		21		1,068
Travel and entertainment		484		306		16		806
Depreciation		403		255		13		671
Taxes - personal property		100		63		3		166
	\$	189,296	\$	100,878	\$	6,790	\$	296,964

#### STATEMENT OF FUNCTIONAL EXPENSES

For the year ended May 31, 2019

	P	rogram	agement General	Fur	ndraising	Total
Salary, benefits, and payroll taxes Financial literacy grants	\$	133,787 13,152	\$ 56,758 -	\$	12,162 -	\$ 202,707 13,152
College scholarship grants Office space		12,362 5,640	- 4,920		- 1,440	12,362 12,000
Other program expenses Professional fees		6,294 4,313	- 10,300		-	6,294 14,613
Training grants Miscellaneous		9,775 4,907	2,082		- 446	9,775 7,435
Printing and reproduction Insurance		1,337 888	567 774		122 227	2,026 1,889
Telephone and telecommunications Office expense and supplies		1,076 1,885	457 800		98 171	1,631 2,856
Grants to other organizations Postage and delivery		1,375 812	- 344		- 74	1,375 1,230
Travel and entertainment Fundraising expenses		626 -	265 -		57 543	948 543
Depreciation Taxes - personal property		37 262	16 111		3 24	56 397
	\$	198,528	\$ 77,394	\$	15,367	\$ 291,289

STATEMENTS OF CASH FLOWS

For the years ended May 31, 2020 and 2019

	2020		 2019
Cash Flows from Operating Activities			
Change in net assets	\$	140,168	\$ 40,541
Adjustments to reconcile change in net assets to			
net cash provided by (used in) operating activities			
Depreciation		671	56
Unrealized gain on investments		(165,084)	(46,733)
Changes in operating assets and liabilities:			
Contribution receivable		3,373	(200)
Interest receivable		2,455	(1,761)
Tax refund receivable		-	6,518
Prepaid expenses		3,365	(3,718)
Accounts payable and accrued expenses		1,748	(127)
Accrued vacation		3,685	4,326
Deferred revenue		(7,630)	 4,723
Net cash (used in) provided by operating activities		(17,249)	3,625
Cash Flows from Investing Activities			
Proceeds from disposal or maturity of investments		905,506	885,171
Purchase of investments		(590,170)	(1,142,718)
Purchase of furniture and office equipment		-	 (2,014)
Net cash provided by (used in) investing activities		315,336	 (259,561)
Net Change in Cash and Cash Equivalents		298,087	(255,936)
Cash and Cash Equivalents, Beginning		169,303	 425,239
Cash and Cash Equivalents, Ending	\$	467,390	\$ 169,303

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 1 - DESCRIPTION OF ORGANIZATION**

The Credit Union Foundation of Maryland and the District of Columbia, Inc. (the Foundation) is a not-for-profit organization incorporated under the laws of the state of Maryland. The Foundation was organized to support the credit union industry through educational scholarships and financial literacy projects, including, for such purposes, the making of distributions to organizations in the credit union industry. Activities include organizing school clubs, coordinating financial literacy programs, and arranging for scholarship funds.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP), whereby revenue is recognized when earned and expenses are recognized when incurred.

#### **Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue, support, and expenses during the reporting period. Actual results could differ from those estimates.

#### **Cash and Cash Equivalents**

Cash and cash equivalents consist of cash and short-term highly liquid investments with original maturities of 90 days or less, designated for use in operations. Cash and cash equivalents held by the investment custodian to facilitate investment transactions or to be invested are included in investments in the statements of financial position.

#### **Certificates of Deposit**

Certificates of deposit held for investment that are not debt securities with original maturities greater than three months and remaining maturities less than one year are classified as "certificates of deposit, short-term." Certificates of deposit with remaining maturities greater than one year are classified as "certificates of deposit, long-term".

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Property and Equipment**

Property and equipment are stated at cost. Major repairs and improvements are capitalized. Depreciation is calculated on the straight-line basis over the estimated useful lives of the assets, ranging from three to seven years. Minor repairs and maintenance are expensed when incurred.

#### **Contributions and Grants**

The Foundation recognizes contributions received and made, including unconditional promises to give, as revenue in the period received or made. Contributions received are reported as either revenues without donor restrictions or revenues with donor restrictions. Contributions with donor restrictions that are used for the purpose specified by the donor in the same year as the contribution is received are recognized as revenues without donor restrictions. Conditional promises to give are not recognized until the conditions on which they depend are substantially met.

#### **Investment Valuation and Income Recognition**

The Foundation's investments are stated at quoted market prices. Purchases and sales of securities are recorded on a trade-date basis. Realized gains and losses from investment transactions are specifically identified. Investment income is recorded as earned and unrealized gains and losses are included in the statement of activities.

#### Net Assets

Net assets, revenue, gains, and losses are classified based on the existence or absence of contributions with donor-imposed restrictions. Accordingly, net assets of the Foundation and changes therein are classified and reported as follows:

<u>Net assets without donor restriction</u> - Net assets without donor restrictions are available for use at the discretion of the Board of Directors (the Board) and/or management for general operating purposes.

Net assets with donor restrictions - Net assets with donor restrictions consist of assets whose use is limited by donor-imposed time and/or purpose restrictions. The Foundation reports gifts of cash and other assets as revenue with donor restrictions if they are received with donor stipulations that limit the use of the donated asset. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, the net assets are reclassified as net assets without donor restriction and reported in the statements of activities as net assets released from restrictions

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Donated Office Space**

Office space has been donated to the Foundation. The fair value of such donation has been estimated by management and reported as revenue and related expense, as applicable.

#### **Expense Allocation**

The Foundation presents expenses on a functional basis, in accordance with FASB ASC 958. Under FASB ASC 958-225, a not-for-profit organization is required to report information regarding its service efforts (programs), including the costs of its services and how it uses its resources.

The costs of providing programs and other activities have been summarized on a functional basis in the statements of activities and in the statements of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited based on direct cost charged to each activity.

#### **Income Taxes**

The Foundation was exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the Code), as a private operating foundation. On August 28, 2015, the Internal Revenue Service ruled the Foundation to be classified as a publicly-supported organization which is not a private foundation under Section 509(a) of the Code, effective January 1, 2015. The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Code and comparable state law, and contributions to it are tax deductible with the limitations prescribed by the Code.

The Foundation has filed amended tax returns for years 2010 through 2013 to receive refunds for taxes paid while filing as a private foundation. These refunds totaled \$6,518 and have been recorded as a receivable and other income during the year ended May 31, 2016. The refund has been received during the year ended May 31, 2019.

#### **New Accounting Pronouncement Adopted**

In May 2014, the Financial Accounting Standards Board (FASB) issued new guidance in the Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*. The ASU is based on the principle that revenue is recognized to depict the transfer of goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The ASU also requires additional disclosures about the nature, amount, timing, and uncertainty of revenue and cash flows arising from customer contracts, including significant judgments and changes in judgments and assets recognized from costs incurred to obtain or fulfill a contract.

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

In June 2018, the FASB issued new guidance in ASU 2018-08, *Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*. This ASU changes the reasoning process behind classification of transactions, the nuances of which may affect the timing of revenue recognition.

Revenue recognition is required to be determined through the following steps:

- 1) Identification whether the transaction is an exchange transaction or contribution
- 2) For contribution, identification of donor-imposed conditions or restrictions regarding its use
- 3) Distinguishing between barriers and donor-imposed restrictions
- 4) Recognition of revenue when, or as, the Foundation resolves all conditions

The Foundation has adopted the requirements of the new ASU's as of June 1, 2019, utilizing the modified retrospective method of transition. The adoption of the new guidance did not result in a change in revenue recognition; as such, no cumulative effect adjustment was recorded.

#### **NOTE 3 - INVESTMENTS**

As of May 31, 2020 and 2019, the Foundation's investments consist of certificates of deposits measured at cost and short-term investments measured at fair value on a recurring basis.

Investments, short-term:

	May 31, 2020								
	Fair	Unrealized							
	Value	Gain							
ETF's - bonds, trusts	\$ 2,267,929	\$ 1,819,018	\$ 448,911						
Total investments	\$ 2,267,929	\$ 1,819,018	\$ 448,911						
		May 31, 2019							
	Fair		Unrealized						
	Value	Gain							
ETF's - bonds, trusts	\$ 2,105,275	\$ 1,819,018	\$ 286,257						
Total investments	\$ 2,105,275	\$ 1,819,018	\$ 286,257						

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 3 - INVESTMENTS (Continued)**

Certificates of deposit:

	May 31, 2020							
	S	hort-term	L	ong-term		Total		
Certificates of deposits	\$	607,624	\$	322,665	\$	930,289		
Total investments	\$	607,624	\$	322,665	\$	930,289		
			-		-			
	May 31, 2019							
	Short-term Long-term					Total		
Certificates of deposits	\$	600,926	\$	642,269	\$	1,243,195		
Total investments	\$	600,926	\$	642,269	\$	1,243,195		
	_							

The Foundation's total investment income consists of unrealized gains from investments and interest and dividends, net of fees, from certificates of deposits and ETF's. Total investment income consists of the following for the years ended May 31:

	 2020	2019
Interest and dividend income, net of fees	\$ 92,664	\$ 91,248
Cumulative unrealized gain	 165,084	 46,733
Total investment income	\$ 257,748	\$ 137,981

#### **NOTE 4 - FAIR VALUE MEASUREMENTS**

FASB ASC 820, Fair Value Measurements and Disclosures, established a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to the unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

• Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that are accessible at the measurement date (e. g., equity securities traded on the New York Stock Exchange).

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 4 - FAIR VALUE MEASUREMENTS (Continued)**

- Level 2: Inputs from other than quoted market prices included in Level 1 that are observable for the asset or liability, either directly or indirectly (e. g., quoted market prices of similar assets or liabilities in active markets, or quoted market prices for identical or similar assets or liabilities in markets that are not active).
- Level 3: Unobservable inputs (e. g., a company's own data) and are used to measure fair value to the extent that observable inputs are not available.

Following is a description of the valuation methodologies used for assets measured at fair value.

<u>Exchange Traded Funds (ETF's)</u>: Valued at the closing price reported in the active market on which the individual securities are traded (Level 1).

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used should maximize the use of the observable inputs and minimize the use of the unobservable inputs. All assets have been valued using a market approach. There were no changes in the valuation techniques during the current year.

The following table sets forth by level, within the fair value hierarchy, the Foundation's investments at fair value as of May 31, 2020:

	Level 1	Level 1 Level 2		Le	evel 3	Total
Total assets in the fair value hierarchy Investments measured at net	\$ 2,267,929	\$	-	\$	-	\$ 2,267,929
asset value	-		-		-	-
Investments at fair value	\$ 2,267,929	\$	-	\$	-	\$ 2,267,929

The following table sets forth by level, within the fair value hierarchy, the Foundation's investments at fair value as of May 31, 2019:

	Level 1	Level 2		Level 3		Total
Total assets in the fair value hierarchy Investments measured at net	\$ 2,105,275	\$	-	\$	-	\$ 2,105,275
asset value	-		-		-	-
Investments at fair value	\$ 2,105,275	\$	-	\$	-	\$ 2,105,275

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 5 - DEFERRED REVENUE**

The Foundation sponsors an annual event which takes place subsequent to year-end and the money is collected for this event prior to year-end. The contribution portion of the special event payment is conditioned on the event taking place, and is recognized as revenue after the event takes place. Deferred revenue had a balance of \$2,870 and \$10,500 as of May 31, 2020 and 2019, respectively.

#### **NOTE 6 - PROPERTY AND EQUIPMENT**

Property and equipment consist of the following at May 31:

	2020		2019	
Furniture	\$	11,257	\$	11,257
Office equipment		6,408		6,408
		17,665		17,665
Less accumulated depreciation		(16,378)		(15,707)
Furniture and office equipment, net	\$	1,287	\$	1,958

Depreciation expense for the years ended May 31, 2020 and 2019 was \$671 and \$56, respectively.

#### **NOTE 7 - DONATED OFFICE SPACE**

Included in revenues and functional expenses is the estimated value of donated office space and facilities use. These services totaled \$12,000 for both years ended May 31, 2020 and 2019.

#### **NOTE 8 - EMPLOYEE BENEFITS PLAN**

The Foundation sponsors a 403(b) retirement plan for its employees. Employees are eligible to participate after attaining the age of 21. Under the terms of the plan, employees are entitled to contribute a portion of compensation within the limitations established by the Code. The Foundation makes contributions to the accounts of eligible employees equal to ten percent of compensation as defined in the plan document. The Foundation's contributions were \$21,079 and \$20,562 for the years ended May 31, 2020 and 2019, respectively.

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 9 - CONCENTRATION OF CREDIT RISK**

The Foundation maintains its cash in bank deposit accounts insured by the National Credit Union Administration (NCUA) up to \$250,000, per institution. At various times during the fiscal year, the Foundation's cash in bank balances exceeded the NCUA limits. The Foundation has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk in cash.

#### **NOTE 10 - LIQUIDITY AND AVAILABILITY OF RESOURCES**

The Foundation's financial assets available for general expenditures for the fiscal year 2021 consists of the following:

Cash and cash equivalents Investments, short-term Certificates of deposit, short-term Interest receivable	\$ 467,390 2,267,929 607,624 1,600
Total financial assets available within one year	3,344,543
Less, amounts unavailable for general expenditures within one year, due to:  Restrictions from donors for purpose	(3,481)
Total financial assets available for general expenditures within one year	\$ 3,341,062

The Foundation maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

#### **NOTE 11 - NET ASSETS WITH DONOR RESTRICTIONS**

Net assets of \$3,481 and \$3,181 as of May 31, 2020 and 2019, respectively, consist of contributions permanently restricted by the donors for the future of the Foundation.

NOTES TO FINANCIAL STATEMENTS For the years ended May 31, 2020 and 2019

#### **NOTE 12 - SUBSEQUENT EVENTS**

Coronavirus (COVID-19) pandemic had rapidly evolved during early 2020. The initial effect, which centered around global financial markets, has since spread to all businesses including not for profit organizations. Management's determination is that the financial effect on the Foundation is difficult to quantify. As the situation continues to unfold, management may need to find ways to address the disruption of operations that may result from COVID-19 spread.

Subsequent events have been evaluated through July 20, 2020, which is the date the financial statements are available to be issued.